SIGMA BETA SORORITY, INC.

GUIDELINES FOR EXCUSING PROVINCES FROM PROVINCE OBLIGATIONS

1. In accordance with National Bylaws, Article VI., Provinces, Section 1, Jurisdiction, the jurisdiction of the sorority shall be divided into provinces except where it is not feasible because of low membership numbers or excessive distances.

2. A written request must be sent to the National President from the appropriate Province Governor when an established province wishes to be excused from further province obligations.

3. Upon receipt of such a request, the President will consult with all members of the National Executive and address whether the circumstances of the requesting province meets the criteria stated in paragraph 1 above.

4. If it is determined by the NEB that it would be in the best interest of the requesting province, as well as that of the sorority as a whole, for the province to continue to meet province obligations, the President will send a letter to the requesting governor stating same.

5. If it is determined by the NEB that it would be in the best interest of the requesting province, as well as that of the sorority as a whole, for the province to be excused from province obligations, the President will send a letter to the requesting governor relieving said province from further province obligations and directing that all province properties be returned to the National Vice President, and the province treasury be closed with all the monies remaining to be distributed however the current Province Board deems necessary. The President will also notify the National Tax Advisor and all chapters of the dissolution of the province.

6. For those chapters that no longer belong to an active province, the National President shall ensure that a national officer prior to the May Board meeting conducts visitation annually.

7. In the event that membership sufficiently increases in the areas previously excused by the National Executive Board, the President shall facilitate the reinstatement of the province in that area.