

SIGMA BETA SORORITY, INC.

WHILE ATTENDING CONVENTION MEETINGS – WHAT TO DO IF YOU WANT TO.....

Introduce a subject to the convention body for consideration:

Obtain the floor
“I move that.....”

Change a motion that is being discussed:

Obtain the floor
“I move to amend the motion by....” (striking out, inserting, or adding)

Defer action until later in the same meeting or until the next meeting:

Obtain the floor
“I move to postpone the question until....”

Change the rules of debate which we adopted in the Convention Rules:

Obtain the floor
“I move that the debate be “ (limited to, extended to, etc.)

Stop debate and vote on the question:

Obtain the floor
“I move the previous question”

Provide for an intermission:

Obtain the floor
“I move to take a _____ minute recess”

To take action prohibited by a Standing Rule or a Convention Rule:

Obtain the floor

“I move to suspend the rules for the purpose of

Secure a new vote on a question previously decided:

Obtain the floor

“Madam President, I move to reconsider the vote on the motion to.....”

(You must have voted on the prevailing side and must offer the motion the same day or the following day)

Enforce the rules:

“Madam President, I rise to a point of order”

Obtain information:

“Madam President, I rise to a point of information”

“Madam President, I would like to ask the speaker a question”

Obtain information to enable you to introduce business properly: act intelligently on a pending question: determine what motion to use: or if you are in doubt as to the effect of a motion:

“Madam President, I rise to a parliamentary inquiry”

Determine the correctness of a voice vote:

“Madam President, I call for a division”

Withdraw or modify your motion before it has been stated by the chair:

“Madam President, I wish to withdraw my motion – or I wish to modify my motion by”